

SELECTPERSON'S MEETING MINUTES

June 17, 2026

Municipal Building

6:00 PM

Present – Jack Bridges, William Birdsall, Adam Foster, Robin Stratton, Carol Lowrie and Cheryl Robinson

Call to Order – 6:25pm

Adjustments to the Agenda (if needed) - None

Public Comment – Ruth Franzius advised the Board she was concerned about the Austin Road not being paved to the end. She provided a letter to the Board. She wanted them to also know that a 6x8 piece of plaster fell out of their ceiling on to the bed and she felt it may have been caused by blasting.

New Business – Sarah Levesque – Town Government Communication – tabled to next meeting
Rickie Miles – Miles Motorsports – He is trying to build a small addition onto an existing building and a lengthy discussion was held regarding the zoning of his piece of property. *Motion by Jack Bridges to forward all documentation to the Town Attorney, Dan Pileggi for his input and what steps to take for the right path forward, second by Carol Lowrie, passed 5/0.* Code Enforcement Officer, Kevin Brodie, spoke on the issue and advised the Board they could request a zone change, hold a public hearing and a special town meeting. *Motion to formally request the Planning Board revisit and consider rezoning the lot in question which is shown as Map 218, Lot 036 by Jack Bridges, second by Bill Birdsall, passed 5/0.*

Old Business

1. Approval of Minutes of 06/03/2026
Motion to approve with correction on motion #2 by Adam Foster, second by Bill Birdsall, passed 5/0.
2. Austin Road – Plow turn around agreement - tabled
3. Hancock Happenings – Amy Johnston – Amy could not attend so Robin Stratton read Amy's report. They will be requesting new wreaths and bunting for the gazebo next year.
4. Carter's Beach Project update – Road Commissioner, George Moon, advised the Board he was frustrated with the requests and questions regarding the Carter's Beach project. *Motion to communicate and schedule a walk through in October before the project begins again by Carol Lowrie, second by Robin Stratton, passed 5/0.*
5. Cemetery Road – Correspondence from Town Attorney – Jack Bridges shared the findings of fact/decision received from the Town's Attorney. *Motion to formally accept the Findings of Fact/Decision as written by Carol Lowrie, second by Adam Foster, passed 5/0.*

Departmental Reports

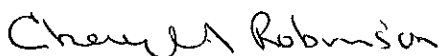
- a) Fire Chief – Chris Holmes – see report. He advised the Board the department is hoping for an opening of the new station sometime the end of July.
- b) CEO – Kevin Brodie – He advised the Board \$6,869.80 had been collected in buildings permits and \$602.50 in plumbing permits. He has been asked to catalog all the signs in town and there is a total of 122 permanent business signs. The complaint on the Eastside Road is still ongoing. The complaint on the Point Road is making

progress and the complaint he had spoken to the Board about during an executive session has been closed.

- c) George Moon – Road Commissioner – Paving bids – George had reviewed the paving bids and his recommendation was Hopkins. *Motion to award the paving contract per George’s recommendation and move forward with paving the whole Austin Road with a budget of under \$200,000.00 by Bill Birdsall, second by Adam Foster, passed 5/0.*
 - d) Doug Kimmel – Planning Board Chair – Doug advised the Board they had relied upon a traffic study recommendation to approve a permit. They will be holding a workshop on June 24th to discuss the Mineral Extraction Ordinance and the Environmental Control Ordinance.
 - e) Town Clerk/AA Report - Cheryl Robinson
 - (i) Closing at 12:00 on June 30th. *Motion to close for year end processing by Jack Bridges, second by Bill Birdsall, passed 5/0.*
 - (ii) Personnel Policy – *Motion to approve the policy as updated by the Clerk by Adam Foster, second by Jack Bridges, passed 5/0.*
 - (iii) Checkbook Reconciliation – May, 2026 – Jack initialed he has reviewed.
 - (iv) Sign Permit - Clerk advised the Board she had received a sign permit from the CEO for an electronic sign.
 - (v) Joe Coffy – Survey of Cemetery Road – Clerk advised waiting for reply from Joe at Patriot Land Surveyors.
5. Approval of 25/26 Payables Warrant #113 in the amount of \$19,931.76
Motion to approve as submitted by Bill Birdsall, second by Adam Foster, passed 5/0.
6. Approval of 25/26 Payables Warrant #114 – HVFD in the amount of \$1,127.69
Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 5/0.
7. Approval of 25/26 Payables (payroll) Warrant #112 in the amount of \$4,496.07
Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 5/0.
8. Approval of 25/26 Payables (payroll) Warrant #115 in the amount of \$5,976.40 - #1
Motion to approve as submitted by Carol Lowrie, second by Adam Foster, passed 5/0.
9. Approval of 25/26 Payables (payroll) Warrant #116 in the amount of \$13,580.77 - #2
Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 5/0.
9. Complaints – Carol Lowrie asked Kevin Brodie, Code Enforcement Officer about his timesheet.
10. Selectperson comments – Bill Birdsall asked why a local citizen can get up and use town equipment and go in and out of offices.
11. See Mail – None
12. Other – None

Adjourn: *Motion to adjourn at 8:27pm by Adam Foster, second by Bill Birdsall, passed 5/0.*

Respectfully submitted,



Cheryl A. Robinson
Town Clerk/Admin. Asst.