

SELECTPERSON'S MEETING MINUTES

January 21, 2026
Municipal Building
6:00 PM

Present – Jack Bridges, Bill Birdsall, Adam Foster, Robin Stratton, Carol Lowrie and Chery Robinson

Call to Order – 6:00pm

Adjustments to the Agenda (if needed) – *Motion by Adam Foster to move, CEO Kevin Brodie to #2 under Old Business after the CEO contract discussion, second by Robin Stratton, passed 5/0.*

Public Comment - None

New Business – None

Old Business

1. Approval of Minutes of 01/07/2026 - *Motion to approve as written by Robin Stratton, second by Carol Lowrie, passed 3/0* (2 members absent from 01/07/2026 meeting).
2. CEO Contract – Discussion postponed to a TBD date. Carol and Robin will put together their concerns for a discussion on the next year contract.
CEO – Kevin Brodie – Issued 5 plumbing permits for a total of \$527.50 and 6 building permits for a total of \$3,244.30. He advised the Board he had received a complaint on a street light. He will research and get back to the complainant.
3. Tax acquired property update - Clerk advised she had asked, Dan Pilleggi, the town's attorney on contacting heirs and how far back she has to go and is waiting for a reply.
4. Austin Road – Plow turn around agreement – Ruth was in the audience and advised she has not had an opportunity to review.
5. Carter's Beach update – Project will begin the first part of February. Board asked the Clerk to reach out to FEMA as to a time line for the Road Commissioner to be on site and what they are expecting for reports.
6. Cemetery Road – Robin Stratton removed herself from the Board table. A discussion was held regarding the Smith family's attorneys' email. Clerk will reach out to the Smith's attorney and see if we can set a site visit for April, 2026, when weather is better and people have returned to town.

Departmental Reports

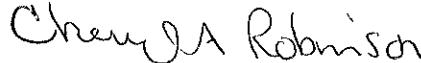
- a) Fire Chief – Chris Holmes – see report
- b) CEO – Kevin Brodie – see above
- c) George Moon – Road Commissioner – He advised the Board he has cut back the Haskins Road for truck traffic for the Carter's Beach project. He addressed how to do a town clean up day in the Spring. Will address this at a later date.
- d) Doug Kimmel – Planning Board Chair – Planning Board has been busy. Public hearing was held for a mining application. Planning Board feels a traffic study may be beneficial. A workshop was held on the Mineral Extraction Ordinance. George Colwell has attended the meeting on the mining and he feels the Planning Board

should consider property values, road condition and wear and tear and the possible damage to wildlife. Doug advised that Board the Comprehensive Committee is going well and moving along.

- e) Town Clerk/AA Report - Cheryl Robinson
 - i) Carrying Place bridge replacement information – Clerk shared with the Board the information she had received from DOT on this project. Still moving forward.
 - j) Spirit of America award – Board members will review and get back to the Clerk.
 - k) Admin budget request – A discussion was held on the raise for the staff. *Motion for a 7% across the board raise to the full time employees by Bill Birdsall, second by Robin Stratton, passed 5/0.*
 - l) Plow contract/Sand contract – A discussion was held. Motion by Bill Birdsall to put out the specifications for plowing and sanding together, no second, failed. A further discussion was held. *Motion to supply 3 bid specification packets, one for plowing only, one for plowing and sanding and one for sand only by Carol Lowrie, second by Adam Foster, passed 5/0.*
- 7. Approval of 25/26 Payables Warrant #65 in the amount of \$27,648.10
Motion to approve as submitted by Bill Birdsall, second by Robin Stratton, passed 5/0.
- 8. Approval of 25/26 Payables Warrant #66 – HVFD in the amount of \$1,027.07
Motion to approve as submitted by Carol Lowrie, second by Adam Foster, passed 5/0.
- 9. Approval of 25/26 Payables (payroll) Warrant #67 in the amount of \$5,123.34
Motion to approve as submitted by Robin Stratton, second by Adam Foster, passed 5/0.
- 10. Approval of 25/26 Payables (payroll) Warrant #64 in the amount of \$4,266.70
Motion to approve as submitted by Bill Birdsall, second by Carol Lowrie, passed 5/0.
- 11. Complaints - None
- 12. Selectperson comments – Robin Stratton advised the Board she and Carol Lowrie had met with CEO, Kevin Brodie, to discuss the new code enforcement programs he was looking to purchase. Robin advised the Board the Resiliency Committee had met and there were 10 people in attendance. The Committee was working on step number 1 of the plan which is the Community evaluation. There will be an evaluation workshop in February.
- 13. See Mail - None
- 14. Other – None

Adjourn: *Motion to adjourn at 8:06pm by Jack Bridges, second by Adam Foster, passed 5/0.*

Respectfully submitted,



Cheryl A. Robinson

Town Clerk/Admin. Asst.