

## SELECTPERSON'S MEETING MINUTES

December 21, 2022

Municipal Building

6:00 p.m.

**Present-** Jack, Sean, Bill, Adam, Sam & Cheryl Robinson

**Call to Order-** 6:00pm

**Adjustments to the Agenda (if needed) – None**

**Public Comment - None**

### Old Business

1. Approval of Minutes of 12/07/2022 – *Motion to approve as written by Bill Birdsall, second by Adam Foster, passed 4/0.* Sean was not present for this vote, arrived immediately after vote.
2. Harbor Ordinance – Zach and Bill O'Meara – Zach was not present. Bill discussed with the Board and Nick Branca, Chair of the Planning Board, the amendments that had been made to the proposed Harbor Ordinance. There was a lengthy discussion about the legal ability of the Town Harbormaster to patrol and/or enforce the ordinance on private property of HPVIS and the liability to the Town. After the discussion it was decided, Jack Bridges, Selectboard Chair, would reach out to the Town's attorney and get his input and bring the information back to the Board at the next meeting.
3. Plow contract – *Motion to approve and sign the proposed 3 year contract by Bill Birdsall, second by Adam Foster, passed 5/0.*

### New Business

- 1) Open sealed refuse collection bids – The two sealed refuse collection bids were opened by the Chair and read to the audience and the other Board members. Clerk will email the two contracts to the whole Select Board for review and put on the next agenda for a vote.
- 2) Departmental Reports
  - a) George Moon – Road Commissioner – Brief discussion was held on portable speed bumps being placed on the Point Road by HPVIS. This issue had been previously discussed by a prior Board and it was determined this could not happen and it was the feeling of this Board to be the same.
  - b) Fire Chief – Chris Holmes – see report
  - c) Nick Branca – Planning Board Chair – Nick advised the Board had been a slow month and the Planning Board was looking to change their meeting time to 6:00pm as well.
  - d) Town Clerk/AA Report, Cheri Robinson
    - i) Bank reconciliation for October and November
    - ii) Clerk advised the Board that Seacoast Security had been on site to do an estimate for installing cameras.
    - iii) Clerk advised the Board she was doing some research on the procedure for a new Comprehensive Plan.
- 3) Approval of 22/23 Payables Warrant (HVFD) #53 in the amount of \$1,375.74  
*Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 5/0.*
- 4) Approval of 22/23 Payables Warrant #52 in the amount of \$30,371.74

*Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 5/0.*

- 5) Approval of 22/23 Payables (payroll) Warrant #50 in the amount of \$14,250.50 (includes stipends)  
*Motion to approve as submitted by Bill Birdsall, second by Adam Foster, passed 5/0.*
- 6) Approval of 22/23 Payables (payroll) Warrant #51 in the amount of \$753.55 (Christmas Bonus)  
*Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 5/0.*
- 7) Approval of 22/23 Payables (payroll) Warrant #54 in the amount of \$3,364.28  
*Motion to approve as submitted by Adam Foster, second by Sean Jones, passed 5/0.*
- 8) Complaints – None
- 9) Selectperson comments – Adam advised the Board he has had to act as the Animal Control Officer twice this past couple of weeks in regards to dogs.
- 10) See Mail – 2 letters from Charter
- 11) Other - None

**Adjourn:** *Motion to adjourn at 6:55pm by Adam Foster, second by Sean Jones, passed 5/0.*

Respectfully submitted,

*Cheryl A. Robinson*

Cheryl A. Robinson  
Town Clerk/Admin Asst.