

## SELECTPERSON'S MEETING MINUTES

November 1, 2023  
Municipal Building  
**6:00 p.m.**

**Present-** Jack, Bill, Sean, Adam, Sam and Cheryl Robinson

**Call to Order** - 6:00pm

**Adjustments to the Agenda (if needed)** - None

**Public Comment** - None

### New Business

### Old Business

1. Approval of Minutes of 10/18/2023 – *Motion to approve as written by Adam Foster, second by Bill Birdsall, passed 3/0.* Sean and Sam absent from meeting.

### Departmental Reports

- a) Don Baker – CEO - absent
- b) George Moon – Road Commissioner – Nothing
- c) Town Clerk/AA Report, Cheri Robinson
  - i) Sign Special Town Meeting Warrant – *Motion to sign special town meeting warrant as presented by Sean Jones, second by Adam Foster, passed 5/0.*
  - ii) Signatures needed on Abatements & Supplements – *Motion to sign the abatements and supplements as submitted by Bill Birdsall, second by Sean Jones, passed 5/0.*
  - iii) Checkbook reconciliation for September, 2023
1. Approval of 23/24 Payables Warrant #35 in the amount of \$4,301.10  
*Motion to approve as submitted by Adam Foster, second by Sam DiBella, passed 5/0.*
2. Approval of 23/24 Payables Warrant #36 in the amount of \$38,902.40  
*Motion to approve as submitted by Sean Jones, second by Bill Birdsall, passed 5/0.*
3. Approval of 23/24 Payables Warrant #37 – HVFD in the amount of \$349.99  
*Motion to approve as submitted by Adam Foster, second by Sean Jones, passed 5/0.*
4. Approval of 23/24 Payables Warrant (payroll) #34 in the amount of \$3,215.68  
*Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 5/0.*
5. Approval of 23/24 Payables Warrant (payroll) #38 in the amount of \$3,028.09  
*Motion to approve as submitted by Adam Foster, second by Sean Jones, passed 5/0.*
6. Complaints – None
7. See Mail – Commissioner minutes of 10/03/2023
8. Selectperson comments – Bill asked the Clerk to draft a letter to the Fire Chief in regards to the fire station transfer of ownership back to the original owner.
9. Other business – Clerk reminded the Board the office will be closed on Thursday, November 9, 2023, per office policy, for observance of Veterans Day.

**Adjourn** – Motion to adjourn at 6:17pm by Adam Foster, second by Sean Jones, passed 5/0.

Respectfully submitted,

*Cheryl A Robinson*

Cheryl A. Robinson  
Town Clerk/Admin. Asst.