

## SELECTPERSON'S MEETING MINUTES

June 7, 2023  
Municipal Building  
6:00 p.m.

**Present-** Jack, Bill, Sean, Adam, Sam and Cheryl Robinson

**Call to Order-** 6:00pm

**Adjustments to the Agenda (if needed)** - *Motion to move Don Baker (Departmental Reports (a) to #1 under Old Business by Bill Birdsall, second by Adam Foster, passed 5/0.*

**Public Comment** - None

### Old Business

1. Don Baker – CEO – See Report – A lengthy discussion was held regarding the property located at 113 US Highway 1 and the removal of the top soil and the required erosion control. There was a discussion of fining the owner for non-compliance or possibly making him return the top soil excess that has possibly been removed. After the lengthy discussion the following was decided: *Motion for the CEO to place a stop work order on the property until he has further discussions with DEP, there will be no more removal from the site, all required erosion control will be put in place and any implementation of fines will be at the CEO's discretion by Adam Foster, second by Sam DiBella, passed 5/0.* There was also a discussion held on the property located at 686 US Highway 1 where there is fill being delivered and the property is located very close to Kilkenny Stream. The CEO will take a look at the property and make a decision.
2. Approval of Minutes of 05/17/2023 – *Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 5/0.*
3. Fire Truck Repair – Moved to the next meeting – waiting on estimates
4. Fire Dept. Building – Sam DiBella advised the Board of the discussion held by the Fire Building Committee and the plans that were being offered for sale to the HVFD. A lengthy discussion was held with the Fire Chief, Chris Holmes, EMS Chief, Jeremy Ogden, some of the Building Committee members and the Board. The building plans are being offered at \$28,000.00 and the plans for the addition to the building are being offered at \$2,650.00. *Motion by Sean Jones to purchase the two sets of plans, as offered, second by Jack Bridges, passed 5/0.*
5. MacQuinn Road – A brief discussion was held. MacQuinn's has requested a reduction in the bond amount that was voted on by the Board at their meeting of 04/18/2023 for \$250,000/10 years. *Motion to require MacQuinn's to obtain the original bond, as voted, by Sean Jones, second by Adam Foster, passed 5/0.*
6. Harbor Mooring Fees – Zach Piper – Discussion was held and Zach suggested a mooring fee of \$50.00 beginning in 2024 to allow the application to be completed and a spreadsheet to be designed. *Motion for the mooring fee to be set at \$50.00 beginning 2024 by Adam Foster, second by Sean Jones, passed 5/0.*

## New Business

1. Open Sand Bids – Sealed bids were opened by Jack Bridges and were presented as follows: MacQuinns = \$69,000.00; RF Jordan's = \$80,000.00; Nankervis = \$94,000.00. Road Commissioner, George Moon, will take under advisement and bring his decision back to the Board at their next meeting.
2. Tax release deed – *Motion to allow Jack Bridges to sign for the Board by Adam Foster, second by Sean Jones, passed 5/0.*
3. Warrant minutes – Moved to next meeting.

## Departmental Reports

- a) Don Baker – CEO - Moved to above
- b) George Moon – Road Commissioner – 911 street signs have been ordered and he has worked with one of the paving companies for a lower estimate. *Motion for Hopkins to pave the whole of Old Route 1 by Bill Birdsall, second by Adam Foster, passed 4/1.*
- c) Town Clerk/AA Report, Cheri Robinson
  - i) Outside sign information – Clerk presented the Board with information on an outside sign. No action taken.
  - ii) DECP – revisit – Another discussion was held regarding Downeast Community Partners using the facility. *Motion to allow by Jack Bridges, second by Adam Foster, passed 4/1.*
  - iii) Belongings at the stream – revisit – Another discussion was held regarding the left belongings along Kilkenny Stream. *Motion by Sean Jones to remove the belongings, second by Adam Foster, passed 5/0.*
  - iv) Pierre Monteux – tax exempt request – *Motion to approve by Sean Jones, second by Sam DiBella, passed 5/0.*
  - v) Board of Appeals Members Clerk advised waiting on response to a letter from the current Board of Appeals regarding continuing if renominated after July 1.
1. Approval of 22/23 Payables Warrant #105 in the amount of \$3,896.50  
*Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 5/0.*
2. Approval of 22/23 Payables Warrant #106 in the amount of \$26,455.59  
*Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 5/0.*
3. Approval of 22/23 Payables Warrant #107 – HVFD in the amount of \$6,541.76  
*Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 5/0.*
4. Approval of 22/23 Payables (payroll) Warrant #103 in the amount of \$3,160.61  
*Motion to approve as submitted by Adam Foster, second by Sean Jones, passed 5/0.*
5. Approval of 22/23 Payables (payroll) Warrant #104 in the amount of \$2,993.96  
*Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 5/0.*
6. Approval of 22/23 Payables (payroll) Warrant #108 in the amount of \$3,234.67  
*Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 5/0.*
7. Complaints - None
8. See Mail – County Commissioners minutes of 05/02/2023
9. Selectperson comments - None
10. Other business

**Adjourn** - Motion to adjourn at 8:05pm by Sean Jones, second by Adam Foster, passed 5/0.

Respectfully submitted,

*Cheryl A. Robinson*

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Town Clerk/Admin. Asst.