

SELECTPERSON'S MEETING MINUTES

October 1, 2025
Municipal Building
6:00 p.m.

Present- Jack Bridges, Bill Birdsall, Adam Foster, Carol Lowrie and Cheryl Robinson, Robin Stratton, absent

Call to Order – 6:00pm

Adjustments to the Agenda (if needed) -None

Public Comment -None

New Business – None

Old Business

1. Approval of Minutes of 09/17/2025 – *Motion to approve as written by Adam Foster, second by Bill Birdsall, passed 4/0.*
2. Goodwin agreement – *Motion to sign off on the agreement by Bill Birdsall, second by Adam Foster, passed 4/0.*

Departmental Reports

- a) George Moon- Road Commissioner - Driveway permit – Cross Road – Paving will begin next week. He informed the Board about a driveway permit request on the Cross Road. The CEO will review the matter on Monday, October 6th.
 - b) Doug Kimmel- Planning Board - absent
 - c) Town Clerk/AA Report, Cheryl A. Robinson
 - i.) Flooring installation – Clerk advised the Board the flooring installation and removal of furniture has been scheduled for November 24th – December 1st and the office will reopen on Tuesday, December 2nd. *Motion to pay the staff regular pay by Jack Bridges, second by Bill Birdsall, passed 3/0. Carol Lowrie abstained from voting.*
 - ii. Letters regarding DEP permitting (from last meeting) – *Motion for Jack Bridges, Chair of the Board, to sign the letters to be mailed by Carol Lowrie, second by Adam Foster, passed 4/0.*
1. Approval of 25/26 Payables Warrant #27 in the amount of \$9,333.93
Motion to approve as submitted by Adam Foster, second by Carol Lowrie, passed 4/0.
 2. Approval of 25/26 Payables Warrant #28 in the amount of \$21,180.37
Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.
 3. Approval of 25/26 Payables Warrant #29 – HVFD – in the amount of \$370.27
Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.
 4. Approval of 25/26 Payables Warrant (payroll) #26 in the amount of \$4,824.33
Motion to approve as submitted by Adam Foster, second by Carol Lowrie, passed 4/0.
 5. Approval of 25/26 Payables Warrant (payroll) #30 in the amount of \$6,156.24
Motion to approve as submitted by Bill Birdsall, second by Adam Foster, passed 4/0.
 6. Complaints - None
 7. See Mail – Charter letter; PERC notice; NB & C letter;

8. Selectperson comments - Carol Lowrie had some concerns about Coastal Estates, and this will be moved to the next meeting when the Code Enforcement Officer is present.

9. Other business – None

Adjourn - *Motion to adjourn at 6:20pm by Adam Foster, second by Carol Lowrie, passed 4/0.*

Respectfully submitted,

A handwritten signature in black ink that reads "Cheryl A Robinson". The signature is written in a cursive, flowing style.

Cheryl A. Robinson
Town Clerk/Admin. Asst.