

## SELECTPERSON'S MEETING MINUTES

August 20, 2025  
Municipal Building  
6:00 PM

**Present-** Jack Bridges, Bill Birdsall, Adam Foster, Robin Stratton, Carol Lowrie and Cheryl Robinson

**Call to Order-** 6:00pm

**Adjustments to the Agenda (if needed)** – None

**Public Comment** – A resident in the audience suggested the names of the Board members be first and last names as opposed to just first names.

**New Business** – Jordan Fountain – Permit issue – Jordan Fontain expressed her concerns regarding a building permit issued by Don Baker, the prior CEO, and the fact that Kevin Brodie, the new CEO, reissued the same permit. She feels the permit was wrongfully issued and there were a few errors on both permits. Map and Lot numbers were wrong; Septic design not on file; address does not exist; abutting owners not notified even though she asked for them to be; CEO did not conduct a site visit before issuing the permit(s) and the property is less than 2 acres and already has many dwellings on it. Her attorney was present and filed a formal appeal to the Board of Appeals. She feels she has been bounced around from Board to Board and had not received good guidance from anyone. Clerk will advise the Board of Appeals of filing and get a date set.

### Old Business

1. Approval of Minutes of 08/06/2025 – *Motion to approve as written by Bill Birdsall, second by Carol Lowrie, passed 4/0. Adam Foster was absent from the meeting of 08/06/2025 so he did not vote.*
2. Steve Salsbury – 62 Franklin Road – Goodwin Property – Steve was present in the audience and addressed a couple of items. He supplied the survey that has been completed; he discussed the issue of the very hot weather and the fact the seeding and haying has been completed but the grass is not growing; Goodwins requested an extension from 09/15/2025 to 10/31/2025 for completion of that requirement that had been set. *Motion to grant an extension from 09/15/2025 to 10/31/2025 by Bill Birdsall, second by Adam Foster, passed 5/0.*

### Departmental Reports

- a) Fire Chief – Chris Holmes – absent – He sent report via email.
- b) CEO – Kevin Brodie – Not much to report. Plumbing permits = \$1200.00/Building permits = \$2302.30 in fees.
- c) George Moon – Road Commissioner – Winter sand had been delivered. Point Road ditching is almost done and he will begin mowing soon.
- d) Doug Kimmel – Planning Board Chair – Doug asked for the approved Selectboard minutes of 07/16/2025 to be amended. *Motion to change minutes as requested by Carol Lowrie, second by Robin Stratton, failed 1/3. Adam Foster did not vote as was not present for original voting of minutes.* He advised the Board the Planning Board

had approved the application from Goodwin and the public hearing has been set. He also advised the Comp Plan Committee would be holding a meeting on 08/26/2025 at 6:00pm and a couple of things up for discussion are Housing and Natural Resources.

e) Town Clerk/AA Report - Cheryl Robinson

- i) New Road Name – Civic Street (off the Wyman Road) – *Motion to approve the new road name of Civic Street by Adam Foster, second by Robin Stratton, passed 5/0.*

Clerk advised the Board FEMA has revamped the Carter's Beach project to remove the small area that was questioned by Randy Ewins. *Motion for the clerk to meet with the representative to draft the letter for FEMA by Bill Birdsall, second by Adam Foster, passed 5/0.*

Clerk advised RF Jordan was requesting a Letter of Intent so they could begin to blast the rock for the Carter's Beach project. *Motion to approve the letter of intent drafted by the Clerk by Robin Stratton, second by Carol Lowrie, passed 5/0.*

Clerk advised she needed to be appointed by the Board. *Motion to appoint Cheryl Robinson as Town Clerk by Jack Bridges, second by Carol Lowrie, passed 5/0.*

6. Approval of 25/26 Payables Warrant #13 in the amount of \$387,686.67  
*Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 5/0.*
7. Approval of 25/26 Payables Warrant #14 – HVFD in the amount of \$307,727.68  
*Motion to approve as submitted by Bill Birdsall, second by Robin Stratton, passed 5/0.*
8. Approval of 25/26 Payables Warrant #11 HVFD New Station Grant - in the amount of \$24,229.05.  
*Motion to approve as submitted by Carol Lowrie, second by Adam Foster, passed 5/0.*
9. Approval of 25/26 Payables (payroll) Warrant #12 in the amount of \$4,018.10  
*Motion to approve as submitted by Adam Foster, second by Robin Stratton, passed 5/0.*
10. Approval of 25/26 Payables (payroll) Warrant #15 in the amount of \$5,714.73  
*Motion to approve as submitted by Carol Lowrie, second by Adam Foster, passed 5/0.*
11. Complaints – None discussed
12. Selectperson comments – Bill Birdsall on County ACO; Jack Bridges on Joe Coffey and SLRA. Bill advised the Board he had received a call the week before in the evening regarding a dog bite incident and dispatch could not contact the ACO. Adam Foster advised he had received a call regarding the same incident. *Motion for the Clerk to draft a letter to the County regarding when the ACO will return and what their back up plan is for when he is absent by Jack Bridges, second by Robin Stratton, passed 5/0.* Jack shared with the rest of the Board an email he had received from the town attorney, Dan Pileggi, regarding Joe Coffey and Settler's Landing Road Association having a discussion. *Motion to allow Joe Coffey to meet with the Settler's Road Association by Jack Bridges, second by Bill Birdsall, passed 5/0.* Carol asked Kevin Brodie what information he had obtained regarding new permitting programs. Kevin advised he has looked at a few and most of them were \$25,000.00 per year but he was exploring other avenues.
13. See Mail – Charter letter;
14. Other - None

**EXECUTIVE SESSION:** 1 M.R.S.A. §405(6)(A) – Discussion of personnel matters

*Motion to enter into executive session at 7:06pm by Jack Bridges, second by Bill Birdsall, passed 5/0.*

*Motion to exit executive session at 7:58pm by Jack Bridges, second by Adam Foster, passed 5/0.*

*Motion for Carol Lowrie to assist Road Commissioner, George Moon, with some fact finding, as he requests, by Jack Bridges, second by Adam Foster, passed 5/0.*

**Adjourn:** *Motion to adjourn at 8:02pm by Adam Foster, second by Bill Birdsall, passed 5/0.*

Respectfully submitted,

A handwritten signature in cursive script that reads "Cheryl A. Robinson".

Cheryl A. Robinson

Town Clerk/Admin. Asst.