

SELECTPERSON'S MEETING MINUTES

May 21, 2025
Municipal Building

Present- Jack, Sean, Adam, Cheryl Robinson, Bill Birdsall absent

Call to Order- 6:00pm

Adjustments to the Agenda (if needed) – None

Public Comment – Robin Stratton asked whom to give some documents the Board had requested from her father at the last meeting to and was advised to give them to the Clerk.

New Business – MacQuinn's reclamation bond. – Steve Salisbury was in the audience and Jack Bridges asked about the continuation of the bond. *Motion to accept the reclamation bond as presented by Adam Foster, second by Sean Jones, passed 3/0.*

Fuel contracts – current contracts expire 04/30/2025 – Contracts discussed. *Motion to award the contract to No Frills Oil, by Adam Foster, second by Sean Jones, passed 3/0.*

Presentation of Spirit of America Award – Jack Bridges read the Spirit of America Ward certificate and presented it to George Moon for all his time and effort he gives to the Town.

Old Business

1. Approval of Minutes of 05/07/2025 – *Motion to approve as written by Adam Foster, second by Sean Jones, passed 3/0.*

2. Departmental Reports

- a) Fire Chief – Chris Holmes – See report
- b) CEO – Kevin Brodie – time off - Kevin requested July 28th – July 30th off. *Motion to approve by Sean Jones, second by Adam Foster, passed 3/0.* He reported plumbing permits issued were 12 for a total of \$2707.50; building permits issued were 16 for a total of \$5499.70.
- c) George Moon – Road Commissioner – Advised the Board of an issue by Ranch Road on Route 1 and the culvert at the intersection of Austin Road & 182. Clerk has forwarded the information to the DOT for clarification. He advised the board the himself and the Clerk had walked and measured the Carter's Beach Project to put together the bid specs.
- d) Doug Kimmel – Planning Board Chair – Presented a letter to the Board regarding the rezoning of the Tannery and surrounding areas. This matter will be readdressed at the next meeting of the Planning Board.
- e) Town Clerk/AA Report, Tonja L Long/Cheryl Robinson
 - i) Approval of Town Meeting Minutes – *Motion to approve as written by Sean Jones, second by Adam Foster, passed 3/0.*
 - ii) Estimates to remove/replace carpets – Clerk given permission to get estimates to remove/replace the carpets in the inner offices.

- iii) Checkbook reconciliation for April, 2025 – Signed off on by the Chair, Jack Bridges.
 - iv) Signature on letter – Letter signed by Jack Bridges, Chair
 - v) Vault door – *Motion for the Clerk to schedule the vault door repair by Adam Foster, second by Sean Jones, passed 3/0.*
 - vi) FEMA Management application – Discussion held regarding this application, the amount the Town will receive is \$51,658.52
3. Approval of 24/25 Payables Warrant #102 in the amount of \$22,774.81
Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 3/0.
 4. Approval of 24/25 Payables (payroll) Warrant #101 in the amount of \$5,807.58
Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 3/0.
 5. Approval of 24/25 Payables (payroll) Warrant #103 in the amount of \$6,957.55
Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 3/0.
 6. Complaints - None
 7. Selectperson comments – Adam wanted to thank George Moon, Nick Branca, Rick Carter and Cheryl Robinson for putting up the flags through the village.
 8. See Mail – None
 9. Other – RJD Appraisal – annual building review – Moved to next meeting for the Clerk to get some more information.

EXECUTIVE SESSION: 1 M.R.S.A §405(6)(A) – Personnel Matters

Motion to enter into executive session at 6:55pm by Sean Jones, second by Adam Foster, passed 3/0.

Motion to exit executive session at 7:17pm by Adam Foster, second by Sean Jones, passed.

Motion to make Cheryl Robinson the Town Clerk instead of Interim for a time to be undetermined by Jack Bridges, second by Sean Jones, passed 3/0.

Adjourn: *Motion to adjourn at 7:20pm by Sean Jones, second by Adam Foster, passed 3/0.*

Respectfully submitted,



Cheryl A. Robinson
Town Clerk/Admin. Asst.