

SELECTPERSON'S MEETING MINUTES

April 16, 2025
Municipal Building

Present- Jack, Bill, Sean, Adam & Cheryl Robinson

Call to Order- 6:00pm

Adjustments to the Agenda (if needed) – None

Public Comment - None

Public Hearing – Public Hearing on proposed fee schedule changes

Motion to open public hearing at 6:00pm by Bill Birdsall, second by Adam Foster, passed 4/0.

Discussion held

Motion to close public hearing at 6:03pm by Bill Birdsall, second by Adam Foster, passed 4/0.

Motion to approve the fee schedule, with the suggested correction of removing the page number references, effective 04/16/2025 by Sean Jones, second by Adam Foster, passed 4/0.

New Business – Sarah Redman – Foss Road - Discussion was held – *Motion to extend the appeal hearing deadline 30 days from 04/16/2025 and to freeze the accumulation of the fines imposed by the Code Enforcement by Jack Bridges, second by Bill Birdsall, passed 4/0.*

Fuel contracts – current contracts expire 04/30/2025 – Discussion was held and the Clerk will contact 3 fuel providers to see if she can get a pre pay price for fuel oil and also a propane price for the new fire station.

Old Business

1. Approval of Minutes of 04/02/2025 – *Motion to approve the minutes as written by Adam Foster, second by Sean Jones, passed 4/0.*

2. Departmental Reports

- a) Fire Chief – Chris Holmes – see report
- b) CEO – Kevin Brodie – CEO issued 11 plumbing permits and 13 building permits – he attended training for the new building codes. He met with DEP on the former Keith Young property. Current owners will comply with the DEP suggestions.
- c) George Moon – Road Commissioner – He will begin sweeping of the roads as soon as the rain stops. He will begin the repair work on the road known as Short Street hopefully Monday, April 21st. Discussion was held on cleaning up the Tannery location for surveying purposes. *Motion to clean up the Tannery lot by Sean Jones, second by Adam Foster, passed 4/0.*
- d) Doug Kimmel – Planning Board Chair – They are working on the McQuinn application and the application from Goodwin. There will be a public hearing on 04/17/2025 for the rezoning request by the Selectboard of the Tannery location and the surrounding area.

- e) Town Clerk/AA Report, Tonja L Long/Cheryl Robinson
- i) Signatures needed on Special Amusement Permit – Crocker House
Motion to approve by Bill Birdsall, second by Adam Foster, passed 4/0.
 - ii) Trash contract(s) – tipping fees – EPEC/PERC – Discussion was held. Town Clerk will check on a few things before signing contract.
 - iii) Agreement with other turn around owners - Tabled
 - iv) Signs – repair and new – Clerk advised the Board she has reached out to Sierra Signs to possibly resurface the sign on the front of the building and get an estimate for a small-Town Hall sign to be installed by the parking lot.
 - v) Checkbook reconciliations – February & March – Reviewed and approved.
 - vi) FEMA Notice – posted on website per their request
 - vii) Budget meeting minutes – *Motion to approve as written by Bill Birdsall, second by Adam Foster, passed 4/0.*
 - viii) Signatures needed on Town Meeting Warrant – *Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.*
 - ix) Update on flags and permit – Clerk advised the Board the permit has been approved by Versant and the grant has been approved to purchase the flags to display through the village from Memorial Day to Veteran’s Day.
3. Approval of 24/25 Payables Warrant #92 in the amount of \$25,440.18
Motion to approve as submitted by Adam Foster, second by Sean Jones, passed 4/0.
4. Approval of 24/25 Payables Warrant #93 – HVFD in the amount of \$4,386.46
Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 4/0.
5. Approval of 24/25 Payables (payroll) Warrant #91 in the amount of \$5,454.95
Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.
6. Approval of 24/25 Payables (payroll) Warrant #94 in the amount of \$5,746.31
Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.
7. Complaints - None
8. Selectperson comments - None
9. See Mail – Charter letter
10. Other

Adjourn: *Motion to adjourn at 7:17pm by Sean Jones, second by Adam Foster, passed 4/0.*

Respectfully submitted,



Cheryl A. Robinson
Town Clerk/Admin. Asst.