

SELECTPERSON'S MEETING MINUTES

April 2, 2025
Municipal Building
6:00 p.m.

Present- Jack, Bill, Sean, Adam, Tonja Long and Cheryl Robinson

Call to Order – 6:00pm

Adjustments to the Agenda (if needed) - None

Public Comment - None

New Business

Public Hearing – Public Hearing on the Discontinuance of Brook Lane and vote to put on Town Warrant

Motion to open public hearing at 6:01pm Bill Birdsall, second by Adam Foster, passed 4/0.

Discussion was held and questions asked by the audience were answered by the Board.

Motion to close the public hearing at 6:05pm by Bill Birdsall, second by Adam Foster, passed 4/0.

Motion to approve the Discontinuance of Brook Lane and to put the same on the town meeting warrant for a town vote at the next scheduled town meeting on May 13, 2025 by Sean Jones, second by Bill Birdsall, passed 4/0.

Citizen of the Year – Myrna Coffin – Myrna addressed the Board about the members not participating in Town events, i.e. the Memorial Day Celebration and Citizen of the Year meetings. She asked that at least one (1) board member attend these events and offer their assistance. Janice Colson also addressed the board regarding the same issue with the Event Committee and she feels the Committees need the guidance, direction and leadership from the Board.

Liquor License Renewal – Crocker House Country Inn – new process – Clerk discussed the State's new liquor license renewal policy with the Board. *Motion to allow the Clerk to sign the on-line renewal application as long as there have been no complaints or issues with the establishment renewing their license. If there has been any complaint or issue the Clerk will bring the renewal to the Board for approval by Bill Birdsall, second by Sean Jones, passed 4/0.*

Temporary turnaround at Joe Lewis's Property – Pomroy Road – *Motion to accept the License Agreement as provided by the Town's attorney and to have the Clerk contact Mr. Lewis for his signature by Bill Birdsall, second by Sean Jones, passed 3/0.* Adam Foster did not vote on this issue as he resides on the road.

Old Business

1. Approval of Minutes of 03/16/2025 – *Motion to approve as written by Adam Foster, second by Bill Birdsall, passed 4/0.*

Departmental Reports

- a) George Moon- Road Commissioner – He hopefully plans to remove the weight posted signs by the next meeting; He advised the Board there is a culvert on Short Street (between the office and the monument lot) that needs to be replaced as it is collapsing. This project could involve up to 8 culverts.
 - b) Doug Kimmell- Planning Board – He updated the Board on the Comprehensive Plan and when their meetings are scheduled. He discussed the survey cards they were bulk mailed and Bill Birdsall advised him he had been contacted by many people expressing they had not received one in the mail. The Planning Board will hold a public hearing at their next meeting on MacQuinn's and that they had received an application from Goodwins. They are working on the sign ordinance and requested that no commercial advertising be allowed on any electronic sign the Town installs. The Planning Board will hold a public hearing on April 17th on the rezoning of the Tannery property and some adjacent properties.
 - c) Town Clerk/AA Report, Cheryl A. Robinson/Tonja Long
 - i) Town Report – Board approved the report as submitted.
 - ii) FEMA update – Updated the Board on the status of funding from FEMA.
 - iii) Election Worker List
 - iv) Cole Family Foundation – Flags for Route 1 – Clerk discussed this with the Board and that the Cole Family Foundation would cover ½ of the cost. *Motion for the Clerk to apply for up to 48 flags to be displayed from Memorial Day to Veteran's Day by Jack Bridges, second by Adam Foster, passed 4/0.*
 - v) Highway Rehabilitation agreement (Washington Junction Road) – *Motion to sign as submitted and to request a bond when the time comes by Bill Birdsall, second by Adam Foster, passed 4/0.*
 - vi) Harbormaster Agreement renewal (signatures needed) -*Motion to appoint Zach Piper as the Harbormaster for another year by Adam Foster, second by Sean Jones, passed 4/0.*
 - vii) Mooring program per Zach – *Motion to purchase the program Zach requested and for Jack to sign the agreement as submitted by Bill Birdsall, second by Adam Foster, passed 4/0.*
 - viii) EPEC Contract – Moved to later meeting
1. Approval of 24/25 Payables Warrant #87 in the amount of \$4,988.46
Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 4/0.
 2. Approval of 24/25 Payables Warrant #88 in the amount of \$33,913.26
Motion to approve as submitted by Adam Foster, second by Sean Jones, passed 4/0.
 3. Approval of 24/25 Payables Warrant #89 - HVFD in the amount of \$2,756.10
Motion to approve as submitted by Adam Foster, second by Sean Jones, passed 4/0.
 4. Approval of 24/25 Payables Warrant (payroll) #86 in the amount of \$5,305.85
Motion to approve as submitted by Sean Jones, second by Bill Birdsall, passed 4/0.

5. Approval of 24/25 Payables Warrant (payroll) #90 in the amount of \$5,601.35
Motion to approve as submitted by Bill Birdsall, second by Adam Foster, passed 4/0.
6. Complaints – Sean Jones advised the Board he had received a complaint about an employee being rude and abrasive. Board will review.
7. See Mail – Charter letter; PERC bypass
8. Selectperson comments - None
9. Other business – Clerk advised the Board the septic tank at the office had to be pumped and that Haslam’s had been asked to do this on an emergency basis. The fee schedule was discussed and there will be a public hearing at the next meeting to approve these.

Adjourn – *Motion to adjourn at 7:12pm by Sean Jones, second by Adam Foster, passed 4/0.*

Respectfully submitted,



Cheryl A. Robinson
Town Clerk/Admin. Asst.