

SELECTPERSON'S MEETING MINUTES

December 18, 2024

Municipal Building

Present- Jack, Bill, Sean, Adam, Sam and Cheryl Robinson

Call to Order- 6:00pm

Adjustments to the Agenda (if needed) – None

Public Comment - None

New Business – None

Old Business

1. Approval of Minutes of 12/04/2024 - *Motion to approve as written by Bill Birdsall, second by Adam Foster, passed 4/0. Sean Jones was absent from this meeting.*

2. Departmental Reports

- a) Fire Chief – Chris Holmes – Signing of HVFD Building Grant paperwork – See report – The following took place concerning the signing of the Community Facilities Grant that has been awarded to the Fire Department for the new fire house;
BE IT RESOLVED that the Town Council of the Town of Hancock approves and accepts in all respects, a proposed grant of \$1,567,000 from the USDA Rural Development for the construction of the fire station in Hancock, ME in accordance with Form RD 3570-3, “Community Facilities Grant Agreement,” and authorizes the Chair and the Clerk of the Town to execute and deliver all documents, and to take any and all actions necessary to carry into effect such grant funding, including, but not limited to, Form RD 400-1, Equal Opportunity Agreement, and form RD 400-4, Assurance Agreement.

Form RD3570-3, Community Facilities Grant Agreement was presented and voted upon as follows:

Yeas 5 Nays 0 Absent 0

A. 1. Motion for the Chair to sign the Community Facilities Grant Agreement (Form RD 3570-3) by Bill Birdsall, second by Sean Jones, passed 5/0. Chair signed form.

A.2. Motion to sign the Resolution of the Selectboard of the Town of Hancock to accept a \$1,567,000 Community Facilities (CDS) Grant by Bill Birdsall, second by Sean Jones, passed 5/0 and was signed by all the Board members and certified by the Clerk.

A.3. Motion for the Chair to sign the Notice of Federal Interest (USDA) Community Facilities form by Bill Birdsall, second by Adam Foster, passed 5/0. Form was signed by the Chair and notarized by the Clerk. This document will be filed and recorded at the Hancock Registry of Deeds.

- b) CEO – Don Baker – see report – Fee schedule was discussed and moved to next meeting.
 - c) George Moon – Road Commissioner – Sand shed if full and all the salt and sand have been delivered to date. He has been doing some more wind clean up from the recent wind/rain storm.
 - d) Doug Kimmel – Planning Board Chair – Planning Board will be looking at the Shoreland Zoning Ordinance that had been presented to the Select Board a couple of years back to bring this back to them for a vote and remove this section from ECO. They are reviewing the sign ordinance for amending as well as the Environmental Control Ordinance.
 - e) Town Clerk/AA Report, Cheri Robinson
 - i) ACO Contract – renewal – *Motion to accept the ACO Contract from the County of Hancock by Adam Foster, second by Sean Jones, passed 5/0.*
 - ii) Harbor Ordinance – additions in yellow – reviewed Clerk will move forward on the amendments.
3. Approval of 24/25 Payables Warrant #53 in the amount of \$34,044.26
Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 5/0.
 4. Approval of 24/25 Payables Warrant #54 – HVFD in the amount of \$3,939.33
Motion to approve as submitted by Adam Foster, second by Sean Jones, passed 5/0.
 5. Approval of 24/25 Payables (payroll) Warrant #51 (Run #1) in the amount of \$3,752.67
Motion to approve as submitted by Bill Birdsall, second by Adam Foster, passed 5/0.
 6. Approval of 24/25 Payables (payroll) Warrant #52 (Run #2) in the amount of \$968.85
Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 5/0.
 7. Approval of 24/24 Payables (payroll) Warrant #55 (Run #1) in the amount of \$5,949.64
Motion to approve as submitted by Sean Jones, second by Bill Birdsall, passed 5/0.
 8. Approval of 24/25 Payables (payroll) Warrant #56 in the amount of \$12,648.88 – Stipends
Motion to approve as submitted by Adam Foster, second by Sam DiBella, passed 5/0.
 9. Complaints – Jack advised the Board he had received a complaint regarding a mailbox that had been knocked over by the plow truck. This was passed on and as far as he knows has been assessed and taken care of.
 10. Selectperson comments Sean Jones advised the Board he had received a call regarding the Goodwin situation. A discussion was held regarding the Tannery property and changing the zoning for it to industrial. *Motion to file a written request with the Planning Board to review the zoning around the Tannery property for possible change to industrial by Adam Foster, second by Sean Jones, passed 5/0.*
 11. See Mail – Charter letters;
 12. Other – A discussion was held regarding the CEO contract. *Motion to approve the contract with Jack's suggested changes per his email to the clerk by Bill Birdsall, second by Adam Foster, passed 5/0. Motion to offer the CEO/LPI/HO position to Kevin Brodie at \$35.00/per hour and \$50.00/week mileage stipend.*
- Sam DiBella presented the Board with his resignation effective 12/31/2024. *Motion to accept Sam DiBella's resignation by Jack Bridges, second by Sean Jones, passed 4/0.*

Adjourn: *Motion to adjourn at 7:07pm by Sean Jones, second by Adam Foster, passed 5/0.*

Respectfully submitted,

Cheryl A. Robinson

Cheryl A. Robinson
Town Clerk/Admin. Asst.