

## SELECTPERSON'S MEETING MINUTES

December 4, 2024  
Municipal Building  
6:00 p.m.

**Present-** Jack, Bill, Sam, Adam and Cheryl Robinson – Sean absent

**Call to Order** – 6:00pm

**Adjustments to the Agenda (if needed)** - None

**Public Comment** - None

**New Business** – None

### Old Business

1. Approval of Minutes of 11/20/2024 – *Motion to approve as written by Adam Foster, second by Sam DiBella, passed 4/0.*
2. Ruth Franzius - driveway – A discussion was held regarding the town snow plow truck going into her driveway approximately 80 feet and causing some dirt erosion on their driveway. There was some concern from citizens and board members that the town road ends where the pavement stops and the town plow truck should not be going up her driveway. Ruth will reach out to the plow contractor (Teddy Nankervis) and see if they can come to an agreement on where and how he will turn around.

### Departmental Reports

- a) Don Baker – absent – Don had asked the Clerk to get some guidance from the Board on the Goodwin situation. *Motion to fine them \$2500.00/day for every day they have been in violation of the CEO's stop work order and allow Don to negotiate with the company, if necessary, and if all conditions have been met to his satisfaction, by Bill Birdsall, second by Adam Foster, passed 4/0.*
- b) George Moon – Road Commissioner – George asked the Board to consider and request Cheryl act as a consultant regarding the FEMA filings as she has been involved from day one. *Motion for Cheryl to continue with the FEMA projects at her current rate of pay by Jack Bridges, second by Sam DiBella, passed 4/0.* Discussion was held regarding Brook Lane and the Clerk will get documents ready and put this on the next meeting agenda for consideration of discontinuing this road as a town way.
- c) Town Clerk/AA Report, Cheri Robinson
  - i) Small Animal Clinic Contract – *Motion to sign the contract by Bill Birdsall, second by Adam Foster, passed 4/0.*
  - ii) Supplemental Assessment – Account #2330 – *Motion to approve the supplemental assessment from the assessor agent regarding Karli Dyer/Spencer Michaud by Jack Bridges, second by Sam DiBella, passed 4/0.*
  - iii) DEP letter regarding the landfill inspection – Clerk shared with the Board the letter from DEP regarding the landfill. The property is in compliance.
  - iv) Tannery – Tabled to next meeting

- v) Christmas Bonus – Full & Part time employees – Consensus of the Board was to pay bonuses as they have historically been paid.
- vi) Christmas closing schedule – By consensus the office will close at noon on Tuesday, December 24<sup>th</sup> and remain closed until Monday, December 30<sup>th</sup>.
1. Approval of 24/25 Payables Warrant #46 in the amount of \$1,436.48  
*Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.*
  2. Approval of 24/25 Payables Warrant #47 in the amount of \$81,244.76  
*Motion to approve as submitted by Bill Birdsall, second by Adam Foster, passed 4/0.*
  3. Approval of 24/25 Payables Warrant #49 – HVFD in the amount of \$364.65  
*Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.*
  4. Approval of 24/25 Payables Warrant (payroll) #45 in the amount of \$3,763.15  
*Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.*
  5. Approval of 24/25 Payables Warrant (payroll) #48 in the amount of \$4,281.97  
*Motion to approve as submitted by Bill Birdsall, second by Adam Foster, passed 4/0.*
  6. Complaints - None
  7. See Mail – None
  8. Selectperson comments - None
  9. Other business – Charter letters; Thank you card from Schoodic Food Pantry; Clerk discussed with the Board the Mediation Agreement she had received from the Town's attorney regarding BD Solar which needed a signature. *Motion to sign the agreement by Jack Bridges, second by Bill Birdsall, passed 4/0.*

**Executive Session – 1 M.R.S.A §405(6)(A) – Personnel Matter**

*Motion to go into executive session by Jack Bridges, second by Adam Foster, passed 4/0.*

*Motion to exit executive session by Bill Birdsall, second by Adam Foster, passed 4/0.*

*Motion to offer the Clerk position to Tonja Long at a rate of \$24.00 per hour and one unit of health insurance, Clerk will contact her tomorrow to discuss this with her.*

*Motion for the Clerk to set up an interview with a potential CEO by Sam DiBella, second by Adam Foster, passed 4/0.*

**Adjourn** – *Motion to adjourn at 7:21pm by Adam Foster, second by Sam DiBella, passed 4/0.*

Respectfully submitted,



Cheryl A. Robinson

Town Clerk/Admin. Asst.