

## SELECTPERSON'S MEETING MINUTES

July 3, 2024  
Municipal Building  
6:00 p.m.

**Present-** Jack, Sam, Bill, Adam and Cheryl Robinson

**Call to Order** – 6:00pm

**Adjustments to the Agenda (if needed)** - Jack asked to move the nominating and appointing a Chair and Co-Chair above the Pomroy Road under New Business. Consensus of the board was yes.

**Public Comment** - Bethany Leavitt, Director of Public Works for Bar Harbor, Maine was in the audience and advised the Board and George Moon of a meeting and lunch and learn with Withers Ravenel on July 18<sup>th</sup> at the Sullivan Town Hall. George Moon and the Clerk, Cheryl Robinson will attend this meeting.

**New Business** – Nominate and elect a Chair and Co-Chair – *Motion by Adam Foster for Jack Bridges as Chair and Bill Birdsall as Co-Chair, second by Sam DiBella, passed 4/0.*

Pomroy Road – Town Attorney – Town Attorney, Dan Pileggi, addressed the Board and the audience that this issue should be discussed in an executive session for appropriate Board consideration. *Motion to move this to an executive session at the end of this meeting by Bill Birdsall, second by Sam Dibella, passed 4/0.*

### Old Business

1. Approval of Minutes of 06/19/2024 – *Motion to approve as written by Adam Foster, second by Sam DiBella, passed 3/0.*

### Departmental Reports

- a) Don Baker – CEO - Absent – Clerk advised the Board she had met with Don Baker and he has advised her he will be getting done. Clerk will put ad in the local newspaper for Code Enforcement Officer, Licensed Plumbing Inspection and Licensed Health Officer.
  - b) George Moon – Road Commissioner – Advised the Board the repair work is approximately 95% complete. Wellman has put the Town on their schedule for paving.
  - c) Town Clerk/AA Report, Cheri Robinson
    - i) Signature needed on engagement letter from the auditor, Jim Wadman  
*Motion for Jack Bridges to sign the engagement letter by Adam Foster, second by Bill Birdsall, passed 4/0.*
    - ii) Check book reconciliations – April & May – Reconciliation statements reviewed and initialed by Jack Bridges.
1. Approval of 23/24 Payables Warrant #109 in the amount of \$6,886.26  
*Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.*

2. Approval of 23/24 Payables Warrant #110 in the amount of \$31,592.39  
*Motion to approve as submitted by Adam Foster, second by Sam DiBella, passed 4/0.*
3. Approval of 23/24 Payables Warrant (HVFD) #111 in the amount of \$7,082.60  
*Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.*
4. Approval of 24/25 Payables Warrant #1 in the amount of \$2,651.53  
*Motion to approve as submitted by Bill Birdsall, second by Adam Foster, passed 4/0.*
5. Approval of 23/24 Payables Warrant (payroll) #108 in the amount of \$7,588.83  
*Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.*
6. Approval of 24/25 Payables Warrant (payroll) #2 in the amount of \$6,049.86  
*Motion to approve as submitted by Adam Foster, second by Sam DiBella, passed 4/0.*
7. Complaints - None
8. See Mail – Charter letter
9. Selectperson comments - None
10. Other business – None

*Motion to enter into executive session at 6:22pm by Adam Foster, second by Bill Birdsall, passed 4/0.*

*Motion to exit executive session at 6:50pm by Bill Birdsall, second by Adam Foster, passed 4/0.*

Audience brought back into the building. Jack advised the audience the Town Attorney will put together a letter for the next meeting.

**Adjourn** - *Motion to adjourn at 6:51pm by Bill Birdsall, second by Adam Foster, passed 4/0.*

Respectfully submitted,



Cheryl A. Robinson  
Town Clerk/Admin. Asst.