

## SELECTPERSON'S MEETING MINUTES

December 20, 2023

Municipal Building

**Present-** Jack, Sean, Adam, Bill and Cheryl Robinson – Sam DiBella absent

**Call to Order-** 6:00pm

**Adjustments to the Agenda (if needed)** – None

**Public Comment** - None

### Old Business

1. Approval of Minutes of 12/06/2023 – *Motion to approve as written by Adam Foster, second by Sean Jones, passed 4/0.*

### New Business

#### 1. Departmental Reports

- a) Fire Chief – Chris Holmes - See report – He will be taking the new building plans to Andrew McCullough for approval from the State Fire Marshal's office.
  - b) George Moon – Road Commissioner – Reported he has been cleaning up again after the last wind/rain storm and clearing debris from culverts.
  - c) Nick Branca – Planning Board Chair – absent
  - d) Town Clerk/AA Report, Cheri Robinson
    - i) Signatures on ACO contract – *Motion to approve and sign as submitted by Adam Foster, second by Sean Jones, passed 4/0.*
    - ii) Signatures on Small Animal Clinic contract – *Motion to approve and sign as submitted by Sean Jones, second by Adam Foster, passed 4/0.*
    - iii) Signatures on Versant Power pole permit – *Motion to sign permit as submitted by Bill Birdsall, second by Adam Foster, passed 4/0.*
    - iv) Survey of Pomroy Road – Board input – Moved to next meeting.
    - v) Other – Clerk requested permission to purchase a new/larger refrigerator for the office – *Motion to approve by Sean Jones, second by Adam Foster, passed 4/0.* Clerk discussed with the Board installing an AED in the building where it is a public building and meetings are held here. *Motion to purchase and approve by Sean Jones, second by Adam Foster, passed 4/0.* Clerk discussed with the Board installing an on-demand generator for the office as the power had been down for 2 days and the office had to be closed for 1 ½ days. *Motion for the clerk to get pricing for this by Adam Foster, second by Sean Jones, passed 4/0.*
2. Approval of 23/24 Payables Warrant #51 in the amount of \$21,226.12 - *Motion to approve as submitted by Sean Jones, second by Adam Foster, passed 4/0.*
  3. Approval of 23/24 Payables Warrant - #52 - HVFD in the amount of \$1,185.76 - *Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.*
  4. Approval of 23/24 Payables (payroll) Warrant #49 in the amount of \$3,341.26 - *Motion to approve as submitted by Bill Birdsall, second by Adam Foster, passed 4/0.*

5. Approval of 23/24 Payables (payroll) Warrant #50 in the amount of \$13,617.73 – stipends and xmas – *Motion to approve as submitted by Adam Foster, second by Bill Birdsall, passed 4/0.*
6. Approval of 23/24 Payables Warrant (payroll) #53 in the amount of \$4,450.66 – *Motion to approve as submitted by Bill Birdsall, second by Adam Foster, passed 4/0.*
7. Complaints – None
8. Selectperson comments – Adam Foster wanted to congratulate the Rec Committee on the decorating of the town gazebo and how wonderful it looked.
9. See Mail – Commissioner Minutes of 10/17/2023; Charter letter
10. Other –

**Adjourn:** *Motion to adjourn at 6:53pm by Sean Jones, second by Adam Foster, passed 4/0.*

Respectfully submitted,



Cheryl A. Robinson

Town Clerk/Admin. Asst.

**\*\* Two or more members of other Town of Hancock Boards and Committees may be present in the building and attending this meeting. \*\***