

SELECTPERSON'S MEETING MINUTES

December 7, 2022
Municipal Building
6:30 p.m.

Present - Jack, Bill, Sean, Adam, Sam, Cheryl and Tim

Call to Order - 6:30pm

Adjustments to the Agenda – Nick Branca (Planning Board) Added to departmental reports as item C. Town Clerk/AA report moved to item D.

Public Comment - None

Old Business

1. Approval of Minutes of 11/16/2022
Motion to approve as written by Sean Jones, second by Adam Foster. Passed 5/0.
2. Approval of Emergency Executive Session minutes of 11/30/2022
Motion to approve as written by Sean Jones, second by Adam Foster. Passed 5/0.

New Business

1. Plow contract – Discussion of purposed plowing contract with Nankervis construction. Total miles 26.6 including the town office parking lot and area directly across from the town office. Change of wording on number 8 of the contract to read “*at the contractors discretion or when directed by the road commissioner*”. Contract to be revisited at 12/21 meeting. Selectboard felt and voted it was in the best interest of the town to not put this contract out for bid, as the contractor kept the plowing price the same for another three years. Additional costs will be budgeted accordingly.
2. Meeting time. Adjustment made to Select Board meeting times. Proposal to adjust meeting times from 6:30pm to 6:00pm.
Motion to approve by Sean Jones, second by Adam Foster. Passed 5/0.

Departmental Reports

- a) Don Baker – CEO – 9 Permits issued during the period. CEO has had to speak with several construction sites about unpermitted or under permitted construction. Continuing discussion related to the White Birches and its unresponsive owner.
- b) George Moon – Road Commissioner – Construction sites completed, Grants Hill and Coffin Rd. Continue regular road maintenance as needed.
- c) Nick Branca – Discussion of current draft of the harbor ordinance as written. Revisions to be discussed with planning board. To be revisited by Selectboard after changes to draft.
- d) Town Clerk/AA Report, Cheri Robinson
 - i) Christmas closure schedule – Town office will be closed 12/26 and 1/02 per our policy.
 - ii) Christmas pay – Christmas pay for Town office full and part time employees \$200.00 for regular full time employees and \$100.00 for Part time employees.
 - iii) Adding camera in lobby – Clerk to look for estimate on installation of security

cameras within the town office.

1. Approval of 22/23 Payables Warrant #46 in the amount of \$4,305.81
Motion to approve as submitted by Adam Foster, second by Bill Birdsall. Passed 5/0.
2. Approval of 22/23 Payables Warrant #48 – HVFD in the amount of \$5,453.43
Motion to approve as submitted by Sean Jones, second by Adam Foster. Passed 5/0.
3. Approval of 22/23 Payables Warrant #47 in the amount of \$155,931.50
Motion to approve as submitted by Sean Jones, second by Adam Foster. Passed 5/0.
4. Approval of 22/23 Payables (payroll) Warrant #45 in the amount of \$3,123.57
Motion to approve as submitted by Sean Jones, second by Adam Foster. Passed 5/0.
5. Approval of 22/23 Payables Warrant #44 in the amount of \$3,368.41
Motion to approve as submitted by Sean Jones, second by Adam Foster. Passed 5/0.
6. Approval of 22/23 Payables (payroll) Warrant #49 in the amount of \$4,454.40
Motion to approve as submitted by Sean Jones, second by Adam Foster. Passed 5/0.
7. Complaints - None
8. See Mail – Letter from Charter;
9. Selectperson comments – Jack inquired about progress of the county wide Animal Control Officer program. The program is still in it's formative stages with meetings between participating towns ongoing. Sam advised that the building committee is having discussions about construction of a metal building as well as expansion possibility's at the current site.
10. Other business –

Adjourn – *Motion to adjourn at 8:04pm by Adam Foster, second by Sean Jones. Passed 5/0.*

Respectfully submitted by:

Cheryl A Robinson

Cheryl A Robinson, Town Clerk