

## SELECTPERSON'S MEETING MINUTES

August 4, 2021  
Municipal Building  
6:30 p.m.

**Present-** George, Jack, Bill, Sean, Adam and Cheryl Robinson

**Call to Order-** 6:30pm

**Adjustments to the Agenda (if needed)** – None

**Public Comment** – Dan Hodgkins was in the audience and expressed his concerns and disappointment with the School Board meeting of 8/3/2021.

### Old Business

1. Approval of Minutes of 07/21/2021 – *Motion to approve the minutes as written by Sean Jones, second by Adam Foster, passed 4/0. Bill Birdsall abstained from voting, absent from meeting.*

### New Business

1. Departmental Reports
  - a) Don Baker – CEO – See report
  - b) George Moon – Road Commissioner – Paving completed and lines have been painted. He hopes to be starting culvert replacement next week.
  - c) Town Clerk/AA Report, Cheri Robinson
    - i) Checkbook Reconciliations
    - ii) Signatures on letter to IRS on seized property on Route 1 – *Motion to sign and send letter to IRS on Route 1 property by Jack Bridges, second by Sean Jones, passed 5/0.*
    - iii) Signatures on Versant Power Pole permit form – *Motion to sign permit by Sean Jones, second by Bill Birdsall, passed 5/0.*
    - iv) Signature on commitment letter – James Wadman, Auditor – *Motion to sign commitment letter by Jack Bridges, second by Adam Foster, passed 5/0. Motion for George Colwell only to sign commitment letter to James Wadman by Jack Bridges, second by Sean Jones, passed 5/0.*
    - v) Invoice from Campbell Environmental Group - *Motion to pay Campbell Environment invoice by Jack Bridges, second by Sean Jones, passed 5/0. Discussion regarding the Tracey Brothers invoice for the Tannery clean-up, motion by Jack Bridges to pay the invoice as submitted, second by Sean Jones, passed 5/0.*
2. Approval of 21/22 Payables Warrant #71 in the amount of \$123,877.96  
*Motion to approve as submitted by Jack Bridges, second by Sean Jones, passed 5/0.*
3. Approval of 21/22 HVFD Payables Warrant #72 in the amount of \$753.36  
*Motion to approve items 3, 4 & 5 as submitted and collectively by Jack Bridges, second by Sean Jones, passed 5/0.*
4. Approval of 21/22 Payables (payroll) Warrant #70 in the amount of \$2,986.52
5. Approval of 21/22 Payables (payroll) Warrant #73 in the amount of \$3,008.95
6. Complaints- None
7. See Mail – Letter from Charter
  - ii. Minutes of the Commissioners meeting of July 6, 2021

8. Selectperson comments - None
9. Other business – PAW information and email response from the Animal Control Officer
  - i) Town disbursement policies updated – A discussion was held regarding the disbursement policies in place and the new policies that incorporated the requirement for invoices to be attached to school warrants, *motion to approve the new policies as written by Bill Birdsall, second by Adam Foster, passed 5/0.*
  - ii) Vacant Planning Board seat – Board was advised the Planning Board had voted to make Debra Foster a member and requested Don Parker by an Associate, *motion by Bill Birdsall to appoint Don Parker as an associate planning board member, second by Adam Foster, passed 5/0.*
  - iii) Vacant Board of Appeals seat - Tabled to next meeting.
  - iv) Marc Perry – Assessor – A lengthy discussion was held between Marc and the Board on the current mil rate situation and where the numbers were at this time. They discussed the personal property revenue and the impact on the mil rate of the revenue from personal property. After the numbers were discussed the mil rate was set. *Motion to set mil rate at 11.5 by Bill Birdsall, second by Sean Jones, passed 4/0. Jack Bridges voted no on this motion. Motion to reinstate the collection of personal property by Jack Bridges, no second, motion failed.*

**Adjourn** – *Motion to adjourn at 7:50pm by Sean Jones, second by Adam Foster, passed 5/0.*

Respectfully submitted,



Cheryl A. Robinson  
Admin Asst/Town Clerk