

SELECTPERSON'S MEETING MINUTES

March 3, 2021

Municipal Building

6:30 p.m.

Present- George, Jack, Sean, Ernie, Bill, Cheri Robinson, Diane Simmons & George Moon

Call to Order- 6:30pm

Adjustments to the Agenda (if needed) – None

Audience - 1

Old Business

1. Approval of Minutes of 02/17/2021 – George wanted #3 corrected.
Motion by Jack Bridges to accept the minutes as corrected, second by Ernie Butler, passed 4/0. Bill Birdsall absent from this meeting.
2. Approval of Executive Session Minutes of 02/25/2021
Motion by Jack Bridges to accept the executive session minutes as written, second by Sean Jones, passed 5/0.

New Business

1. Departmental Reports
 - a) Don Baker – CEO – George advised the Board he had spoken to Don Baker this day and Don's plan was to return to work. No report submitted.
 - b) Diane Simmons/Cheri – Administration budget review & EMS Contract
Diane presented the wage budget sheet to the Board to get a firm amount from them to prepare the admin budget. George recommended 4% across the board. After a discussion and by consensus the employees will receive a 4% increase effective July 1, 2021. The EMS contract was discussed and the clerk will do some research and bring this item back to the Board at the next meeting.
 - c) Town Clerk/AA Report, Cheri Robinson
 - i. Email from Katrina at the school regarding budget & Town Meeting – Clerk presented the Board with an email from Katrina Kane at the school in regards to the budget meeting and Town Meeting. Building has been confirmed to use for both of the meetings.
 - ii. Approval to pay invoice #2689 from Rich Campbell
Motion by Sean Jones to pay Rich Campbell's invoice #2689 in the amount of \$6,713.85 from the Brownfield Grant, second by Bill Birdsall, passed 5/0.
 - iii. 911 Ordinance question/input – Not all of the Board members had a change to read the ordinance, will bring back at the next meeting.
 - iv. Personal Property Tax question/input – Discussion was held regarding the outstanding personal property. Treasurer will discuss this subject with Jim Wadman, the Town auditor, to confirm what the Town can and should do with these items.
Motion to stop the personal property process, if possible, after discussion with the auditor by Bill Birdsall, second by Sean Jones, passed 3/2.
 - v. DMJ information asked for in re: containers – Jack Bridges had asked the Clerk to obtain some prices to purchase the containers at the Transfer

Station. Clerk spoke with DM&J and a 50 yard container will cost approximately \$9000.00 and a 30 yard container would cost \$5000.00.

- vi. Nankervis – Question on shoveling/salting – Clerk spoke with Board to get permission to speak to Teddy Nankervis to see if they would be willing to add shoveling and salting the doorstep and ramp into the Town office building. Clerk will speak to Mr. Nankervis and let the Board know.
 - d) Website – Input – launch? Some of the Board members had not reviewed the link to the prototype of the website. Clerk will resend this link in an email and bring back to the Board at the next meeting.
 - e) New employee – how to handle – Discussion was held and the Board wanted to review the resumes. Clerk will email them a copy of the resumes she has received and try to narrow the field down and bring back to the Board at the next meeting.
 - f) Fire engine 4 – George shared an email from Chris Holmes, Fire Chief, regarding selling of the old fire engine and where Chris felt the money should be appropriated after the sale. Discussion was held and the Board believes this will need to be voted on by the Town people.
2. Approval of 20/21 Payables Warrant #80 in the amount of \$2,468.50
Motion to approve by Ernie Butler, second by Jack Bridges, passed 5/0.
 3. Approval of 20/21 Payables Warrant #82 in the amount of \$27,095.63
Motion to approve by Jack Bridges, second by Sean Jones, passed 5/0.
 4. Approval of 20/21 HVFD Payables Warrant #83 in the amount of \$1,003.78
Motion to approve by Sean Jones, second by Jack Bridges, passed 5/0.
 5. Approval of 20/21 Payables (payroll) Warrant #81 in the amount of \$2,395.60
Motion to approve #5 & 6 collectively as both are payroll warrants by Jack Bridges, second by Sean Jones, passed 5/0.
 6. Approval of 20/21 Payables (payroll) Warrant # in the amount of \$2,
 7. Complaints – George Moon had received a complaint there was too much sand on the road, George spoke to Nankervis in regards to this. George Colwell had received an emailed complaint regarding bird hunting on the shore. Board discussed and not much the Board can do. The complainant will need to contact the Warden service. Board has no authority.
 8. See Mail – Charter Communications letters
 9. Selectperson comments
 10. Other business – Tannery report – George advised the Board on the updated report from Rich Campbell.
Letter of congratulations – The Board received an email asking for them to pen a letter of congratulations to Erick Gatcomb. By consensus Clerk will write a letter for the Board to approve and sign the next meeting.

Public Comment- Dan Hodgkins – Gave his recollection of the personal property discussions that were held when he was on the Board and also the EMS contract.

Motion to adjourn at 7:44pm by Sean Jones, second by Bill Birdsall, passed 5/0.

Respectfully submitted,
Cheryl A. Robinson