

**HANCOCK PLANNING BOARD**  
**Notice of Filing Dates**

The CEO reviews applications for submission completeness prior to the Planning Board's complete application deadline. All application forms, fees, written information and plans which an applicant intends to submit in support of any application made to the Planning Board shall be submitted to the Code Enforcement Officer no later than twenty-one (21) days prior to the Planning Board meeting.

The Subdivision Ordinance specifies that an applicant request to be placed on the agenda at least thirty (30) days prior to the regularly scheduled meeting (Section VI). The Planning Board, in order to conduct a thorough review of applications submitted to it, may limit such reviews to one subdivision application per regularly scheduled meeting (Section V).

Applicants for matters requiring action by the Planning Board should obtain copies of the relevant Ordinances for further information as to the material that should be submitted. (Environmental Control Ordinance, Section 7: Site Plan Review; Subdivision Ordinance, Sections VI to XVI; and Mineral Extraction Ordinance, Article IV - Section 5 - Application Procedures.)

The dates by which submissions for applications should be filed in order to be reviewed for completeness and placed on the agenda for the Board's regular monthly meetings are set forth below.

<b>CEO Deadline</b>	<b>Complete Application Deadline</b>	<b>Agenda Posted</b>	<b>Meeting Date</b>
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CEO Deadline	Completed Application Deadline	Agenda Posted	Meeting Date
06/17/20	06/24/20	07/01/20	07/08/20
07/22/20	07/29/20	08/05/20	08/12/20
08/19/20	08/26/20	09/02/20	09/09/20
09/23/20	09/30/20	10/07/20	10/14/20
10/21/20	10/28/20	11/04/20	11/11/20
11/18/20	11/25/20	12/02/20	12/09/20
12/23/20	12/30/20	01/06/21	01/13/21
01/20/21	01/27/21	02/03/21	02/10/21
02/17/21	02/24/21	03/03/21	03/10/21
03/24/21	03/31/21	04/07/21	04/14/21
04/21/21	04/28/21	05/05/21	05/12/21
05/19/21	05/26/21	06/02/21	06/09/21

The meetings are held at 6:30 p.m. at the Town Hall on the above meeting dates.